

Used Automotive Parts Recyclers Advisory Board

Meeting of October 18, 2017

North Campus Building, 1st Floor Meeting Room

1106 Clayton Lane, Austin, Texas

Summary of Minutes

Presiding Officer, Tchad Taormina called the meeting to order at 9:06 a.m.

Presiding Officer, Tchad Taormina moved to agenda item B. Roll Call and Certification of Quorum. Board members Tchad Taormina, Byron Ferril, Bruce Ormand, Brian Burgess, and Kalien Thomas were present. A quorum was certified.

Presiding Officer, Tchad Taormina moved to agenda item C. Training for Advisory Board Members. Mark Gladney, Assistant General Counsel provided an overview of the Open Meetings Act, Public Information Act, and Administrative Procedures Act.

Presiding Officer, Tchad Taormina moved to agenda item D. Approval of minutes – October 23, 2013 meeting. Board member, Tchad Taormina, seconded by Byron Ferril, made a motion to accept the minutes as presented. The motion passed by a unanimous vote.

Presiding Officer, Tchad Taormina moved to agenda item E. Public Comment. There was no public comment.

Presiding Officer, Tchad Taormina moved to agenda item F.1. Staff Reports – Executive Office. Nick Voinis, Chief of Staff provided the Executive office staff report followed Todd Forrester with the Compliance Division report; Michael Shirk and Jessica Hurtado with the Enforcement Division report; Tanya Gauthreaux with the Field Operations Division report; and Laura Hernandez with the Licensing Division report.

Presiding Officer, Tchad Taormina moved to agenda item G. Board Discussion of HB 3131- relating to the disposal of certain motor vehicles to a motor vehicle demolisher. Charles Johnson, Assistant General Counsel informed the Board that this matter was outside of the jurisdiction of the Department and would be best served at the Department of Motor Vehicles.

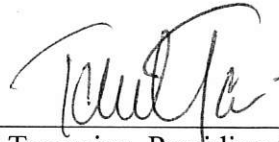
Presiding Officer, Tchad Taormina moved to agenda item H. Discussion regarding which employees are required to have a license while working at Used Automotive Parts Recyclers facility under Texas Administrative Code, Chapter 2309. Charles Johnson, Assistant General Counsel provided insight on the statutory interpretation and the proposed rules requiring licensure. Board members discussed the requirement to license a cashier under the statute. Mr. Johnson suggested that the Board form a workgroup to further discuss this issue. Workgroup members: Tchad Taormina and Bruce Ormand.

Presiding Officer, Tchad Taormina moved to agenda item I. Appointment of an Enforcement Workgroup to address the penalty matrix. Michael Shirk provided an outline of the penalty matrix process and asked the board to appoint a workgroup. Workgroup members: Tchad Taormina and Bryon Ferril.

Presiding Officer, Tchad Taormina moved to agenda item J. Recommendations for agenda items for next meeting. No items were set at this time.

Presiding Officer, Tchad Taormina moved to agenda item K. Discussion of date, time, and location of next Board meeting. April 11, 2018.

Presiding Officer, Tchad Taormina moved to agenda item L. Adjournment. Presiding Officer, Tchad Taormina adjourned the meeting at 10:15 a.m.



Tchad Taormina, Presiding Officer
Used Automotive Parts Recyclers
Advisory Board

I HEREBY CERTIFY THAT THIS IS
A TRUE COPY OF THE ORIGINAL
THIS 23rd DAY May 20 18
BY Christa Ruff